

TITLE: CHILD WELFARE MANUAL
SECTION 2: INTAKE
CHAPTER 4: INVESTIGATION RESPONSE
ATTACHMENT H: GUIDELINES FOR LETTER TO SUSPECTED PERPETRATOR
REGARDING DELAYED NOTIFICATION OF CA/N STATUS
DETERMINATION
EFFECTIVE DATE:
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Section 210.152 RSMo requires the Division to notify the alleged perpetrator and parents of the subject child of the Division's determination within ninety (90) days after receipt of the report of abuse and/or neglect. Occasionally, the determination is delayed beyond the mandated time frame while waiting for needed evidence. When such a delay occurs, the Children's Services Worker should notify the alleged perpetrator, parents and non-custodial parents in writing. The following information should be included in the letter:

- The CA/N incident number;
- The date the incident was reported;
- The name of the alleged perpetrator;
- That the status determination will be delayed;
- The reason for the status determination delay;
- That we continue to investigate the report; and,
- That notification of the status determination will be sent in the near future.

MEMORANDA HISTORY: